

**ORDER FORM**

fax to 585-486-1463

Customer Name: \_\_\_\_\_

Order # \_\_\_\_\_ Date \_\_\_\_\_ Ship Date \_\_\_\_\_

Billing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address: \_\_\_\_\_

Phone Number

\_\_\_\_\_

Quantity	Stone Type (M,S,T,B,L or W)	Item # (100, 1bx, 4fb, BO, etc.)	Stock Image # or custom image information	Price	Subtotal

<b>If tax exempt, fax in your certificate with 1st order</b>	Subtotal	
Tax exempt #	Tax 7%	
Free shipping on ALL orders over \$500! <small>(free shipping only available on orders in the contiguous 48 states)</small>	Shipping (call for shipping costs or we will add it to your final invoice when we return this order information to you for final approval)	

Sales Rep

Ship to information (if different from billing info):

**TOTAL** \_\_\_\_\_

This order form and the payment form on the next page are available for separate download on [www.giftstone.net](http://www.giftstone.net)

# PAYMENT OPTIONS FORM

NOTE: All orders require prepayment unless otherwise specified. This form must be faxed to 585-486-1463 with all appropriate information and signatures.

Customer Name: \_\_\_\_\_

Order #: \_\_\_\_\_ Date: \_\_\_\_\_ Ship Date: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

## OPTION 1 - Credit Card Payment

Credit Card # \_\_\_\_\_

Exp. Date \_\_\_\_\_ CVV# \_\_\_\_\_

Card Holder Name \_\_\_\_\_

Billing Address \_\_\_\_\_ ZIP CODE \_\_\_\_\_

Authorized Signature \_\_\_\_\_



## OPTION 2 - Payment by Check

Giftstone will accept both personal and business checks. Please note that this option may delay production as orders will be put into production upon receipt of the check and confirmation of funds. Any returned check will result in a non-refundable \$50 insufficient funds fee.

## OPTION 3 - PayPal

Go to [www.paypal.com](http://www.paypal.com) and send funds to [info@giftstone.net](mailto:info@giftstone.net)



## SPECIAL ORDER INSTRUCTIONS (include custom image requests, city customizations or other special instructions here):

Multiple horizontal lines for entering special order instructions.

## Terms and Conditions

**F.O.B. POINT** - Saint Cloud, Florida

**SALES CATALOGS and ORDER FORMS** - Giftstone prints a limited number of catalogs each year. Please visit our website at [www.giftstone.net](http://www.giftstone.net) to view our current products and image collections and to download additional order forms.

**SHIPPING** - We ship via UPS or FedEx and all orders will be shipped and billed as such. A \$5 processing fee will be charged to ship on your UPS or FedEx account number.

**RETURNS or DEFECTS** - You should inspect your order **upon delivery**. If any of the stones are damaged or misprinted, we **MUST BE NOTIFIED** within 48 hours of delivery by email to [returns@giftstone.net](mailto:returns@giftstone.net). Please attach digital pictures of the damaged stones. All damaged items will be replaced with THE EXACT SAME image and stone type ONLY, not with product credit. There are NO REFUNDS on purchases.

**PRODUCTION TIME** - Standard production time is 6-8 business days from the date of Order and/or payment approval. **RUSH SERVICE FEE** - Rush service is available, schedule permitting. Rush fees may apply. Please call for details.

**PAYMENT TERMS** - Pre-payment is required on all purchases and is processed at the time the order goes into production. We accept payment via ACH (Electronic funds transfer) wire transfer, check, American Express, Visa, MasterCard and PayPal.